

Advocates for Healthy Transitional Living, LLC
Maintain Wellness Plan for Clients

In the event an AHTL child or staff tests positive for COVID-19, the scope of their contact with other clients and or staff will be assessed. If potential exposure is present or assumed, this **Maintain Wellness Plan** will be enacted.

Advocates' respite home located at 3643 Veterans Avenue in Suamico is Advocates' quarantine facility.

1. **Maintain Wellness** plan will remain in effect for 7-14 days post potential exposure.
2. Clients will be encouraged (not forced) to wear masks
3. Increased symptom and temperature checks (every 4 hours during awake time) will be completed with appropriate documentation of status maintained.

Staff who are assigned to a **Maintain Wellness** program space will:

- be given hazard pay based on number of clients authorized for programming
- Not be allowed to work in other locations
- Limit personal items brought onto the program, including backpacks. Staff should not share writing utensils.
- Sanitize any community used electronic equipment before and after use.
- Wear face masks **at all times.**
- Practice frequent and handwashing and proper social distancing, as possible, with students AND other staff.
- complete temperature checks on each other at shift changes.

Clients who are assigned to a **Maintain Wellness** program space will:

- Not be allowed to attend services at other locations
- Not share writing or dining utensils.
- Sanitize any community used equipment before and after use.
- Wear face masks **at all times.**
- Practice frequent and handwashing and proper social distancing, as possible.
- complete temperature checks and documentation every 4-hours.

.....
Refer to HR COVID Procedure for staff

If a child presents symptoms consistent with COVID-19 or is exposed to someone who tests positive for COVID-19, the following precautions will be followed:

For Children who are in Advocates care 24/7 or OHC Placement through Advocates

- The child will be sent for testing with foster family or staff, and quarantine until results are received. Child will be moved to the respite home located **3643 Veterans Avenue in Suamico** for programming and respite services, as needed.
- **When notified of a negative test**
 - Child will continue self-quarantine for 7 days from the date of exposure.

- Child returns to programming after 7-days, the last 3 of which are symptom free, and COVID test results remain negative (**consider retest every 48-hours**)
- **When notified of a positive test**
 - AHTL will notify appropriate guardians and county partners
 - Utilize contact tracing to notify appropriate clients and staff that were in contact with the child who tested positive.
 - Child returns to regular programming after 14-days from the date of exposure/symptoms beginning, the last 3 of which are symptom free.

For Children only in programming

- Child would be sent home to quarantine for 14-days from the date of exposure/symptoms beginning, the last 3 of which are symptom free without the use of over-the-counter medication. (*Virtual programming may be provided in some situations. AHTL recommends the child be tested and be provided AHTL with test results.*)
- **When notified of a negative test**
 - Child will continue self-quarantine for 7 days from the date of exposure. The child can return to programming after 7-days, the last 3 of which are symptom free, and a negative COVID test result
- **When notified of a positive test**
 - AHTL will notify appropriate guardians and county partners
 - Utilize contact tracing to notify appropriate clients and staff that were in contact with the child who tested positive.
 - Child may return to regular programming after 14 days past symptoms beginning and symptom free for 3 days
- **Without test results**
 - Child may return to regular programming after 14 days past symptoms beginning and symptom free for 3 days

If a child has secondary exposure (close-contact with someone who was in contact with an individual who tested positive for COVID-19), the following precautions will be followed:

For all clients

- Child is closely monitored for any symptoms consistent with COVID-19
- **If no symptoms develop**, the child can continue to attend programming, being extra diligent about CDC standards for 14-days from exposure (mask required to attend programming)
- **If symptoms develop**, follow guidance on first page for '**If child presents symptoms...**'

COVID-19 Response Policy - December 2020

1) Employees will follow the Social/Physical Distancing recommendations, and any other local/state/government mandates, when required to be in public, or in private homes if there is a sick or symptomatic individual within. *Note: local regulations and ordinances are changing regularly; it is the employee's responsibility to know and follow local mandates.*

2) Employees will limit trips, travels, and errands to essential activities only (i.e. work, household necessities, medical care, emergencies). Any travel beyond the necessities described here, must be approved in advance by the employee's manager.

- 3)** Employees will keep surroundings clean and sanitized to the extent reasonable (this might include disinfecting surfaces in home/office/vehicle, laundering clothes, regular bathing for family members, etc.).
- 4)** Employees will notify the appropriate Advocates Manager if becoming symptomatic, testing positive or suspecting exposure to the COVID-19 virus may have occurred.
- 5)** Employees will limit client activities in the community to treatment-related necessities. Non-essential encounters and proximities with other people will also be limited to the extent possible, while following any local ordinances including; wearing a mask, not gathering, and refraining from non-essential travel.
- 6)** Employees will continue to accept all work-related assignments which are deemed necessary and appropriate by organization leadership even if different from typical work assignments.